

EUROPEAN COMMISSION CONFERENCE
On the New Rules on Procurement and Concessions: Towards a more efficient European Procurement Market

PRACTICAL INFORMATION

Date and Time

Thursday, 19 March from 10:00 – 17:30

Conference Venue

European Commission
Charlemagne Building
Alcide de Gasperi Auditorium
1000 Brussels

Conference Welcome Desk

The welcome desk will be open for registration as from 08:30 on 19 March and will remain open until the end of the event.

Registration

Upon submission of the registration, participants will receive an automatic e-mail message acknowledging receipt of the registration. Due to limited capacity of the conference room, a confirmation email will then be sent to the participants whose registration has been accepted. Participants are invited to present the confirmation letter at the conference welcome desk.

Please register only if you are certain that you will attend the Conference. In the event of cancellation please inform the European Commission by either cancelling the registration or emailing to:

MARKT-PP-CONCESSIONS-CONFERENCE-2014@ec.europa.eu

Fees

There are no registration fees for this conference.

Travel and accommodation

Participants are expected to organise their own travel and accommodation, the European Commission will **not** reimburse these expenses.

Information on the city of Brussels can be found at one of the following websites:

www.opt.be

<http://visitbrussels.be>

www.visitflanders.com/

Reaching the Conference venue by metro or bus

Metro: Line 1 or 5 to metro station "Schuman"

Bus: Express Line 12 from Zaventem Airport to bus stop "Schuman"

If you require any further information on the conference please contact:

MARKT-PP-CONCESSIONS-CONFERENCE-2014@ec.europa.eu

Personal data protection

An application to attend the *"European Commission Conference on the New Rules on Procurement and Concessions – Towards a more efficient European Procurement Market"* will involve the handling by the Directorate General for the Internal Market and Services of personal data concerning the participant in accordance with Regulation (EC No 45/2001).

By filing an application, the applicant will be considered as having given his or her consent to the processing of these data in the context of this conference and to their possible publication in the proceedings. The purpose of the processing operation: all handling needed for the applicant's attendance at the event and drafting a global list of participants which may be distributed at the conference.

The access to all personal data as well as all information collected in the context of this conference is only granted to the team in the operational services of the European Commission (Unit C3 / C4 of DG Internal Market).

In case you have questions or requests concerning the information submitted by you with this on-line registration please contact:

MARKT-PP-CONCESSIONS-CONFERENCE-2014@ec.europa.eu

