

The Information Point East of INTERREG IVC **your contact about the interregional cooperation programme**

WHO ARE WE?

We are one of the 4 Information Points (IPs) of the INTERREG IVC programme which are coordinated by the programme Joint Technical Secretariat (JTS). **IP East** is located in **Katowice (Poland)** and is responsible for programme promotion and providing assistance to potential beneficiaries from **Austria, Bulgaria, the Czech Republic, Hungary, Poland, Romania, Slovakia, Slovenia**. The IP East provides its services in the official programme language which is English.

If you are interested in the INTERREG IVC programme, need more information or advice on your project proposal we are at your disposal. You are welcome to contact us directly and the following team members are ready to answer your questions:



- **Thorsten Kohlisch**, *Project Adviser and IP East Coordinator* - provides information on the programme related issues as well as advice on project generation and development. He is involved in individual consultations, participates in informative events and activities as well (email: thorsten.kohlisch@interreg4c.eu).



- **Zornitsa Tsoneva**, *Project and Communication Adviser* - provides information on the programme related issues as well as advice on project generation and development. She is involved in individual consultations, participates in informative as well as promotional events and activities (email: zornitsa.tsoneva@interreg4c.eu).



- **Agnieszka Kwaśniak**, *Assistant* - provides basic information on the programme and information on the statistics. She is involved in the organization of the informative and promotional events, participates in the promotional events and activities as well (email: agnieszka.kwasniak@interreg4c.eu).

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SERVICES OFFERED BY THE INFORMATION POINT EAST

➤ ongoing assistance to potential applicants and beneficiaries

Project advisers provide information on the programme requirements, project development and calls' specific conditions. You can send us an email or contact us by phone. In case you have a project idea and wish to consult the relevance of the proposal to the programme you can use the *Project Assistance Form*. This form is available on the official programme website www.interreg4c.eu

➤ individual consultations for potential Lead partners

- who can apply for individual consultations?

Potential *Lead partners* from the East area (8 countries mentioned above) - relevant stakeholders (public authorities or bodies governed by public law) who intend to submit an application to the INTERREG IVC programme.

- how to apply for individual consultations?

Firstly, you need to get registered. Therefore, the potential Lead applicant needs to fill in a *Project Assistance Form*. Secondly, this form should be sent via email to the IP East project advisers for evaluation. Depending on the relevance of the submitted project idea to the programme, applicants may be invited to attend individual consultations.

- when and where are they held?

Consultations are organised during the calls. Opportunities for consultations are available during the Lead Applicant Seminars and the INTERREG IVC National Info Days in the respective countries. Additional consultations are organised at the IP East's office in Katowice. Each consultation lasts 45 minutes. The dates of the consultations are always announced on the programme website.

➤ Lead Applicant Seminar (LAS)

Lead Applicant Seminars are organised by the Information Points for participants from the respective programme areas.

In case of the Info Point East participants from Austria, Bulgaria, the Czech Republic, Hungary, Poland, Romania, Slovakia, and Slovenia are invited to the event. Lead applicant seminars are targeted at the potential Lead partners who intend to submit a proposal. They are informative in character and focus on explaining the application process and the specific call's conditions. The seminar is held in English.

*** Info Point East also ensures input to the East area national INTERREG IVC events, called **National Information Days**. National information days are organised by the *INTERREG IVC National Contact Points*. These events are held in the official language of the given country. *National Contact Point representatives* are located in the respective Member State and provide information on the programme in national languages. The list of National Contact Points is available on the programme website (www.interreg4c.eu, section: Contact).

➤ partner search

All those interested in getting involved in an INTERREG IVC project, either as a Lead partner or a project partner, are welcome to address the IP East for facilitation in searching partners within the programme area. A partner search form is available for identification of your institution's and the searched-for partner's profile. A completed form will then be distributed among the relevant INTERREG IVC National Contact Points and the other INTERREG IVC Information Points. The form is delivered by the IP East on demand.

You can also publish your project idea on the INTERREG IVC website, with a view to finding partners.